



கே.எம்.ஜி. கலை மற்றும் அறிவியல் கல்லூரி (தன்னாட்சி)

K.M.G. COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

GUDIYATTAM, VELLORE DISTRICT - 635803

Minutes of the Fifth Governing Body Meeting of K.M.G. College of Arts and Science (Autonomous) held on 28.11.2025, Friday at 11:30 AM conducted through Hybrid Mode at K.M.G. Seminar Hall.

The Chairman of the Governing Body Thiru. K.M.G. Sundaravadanam presided over the meeting to consider, ratify and resolve the following agenda.

The College Principal/ Member Secretary Welcomed the Members of Governing Body and Presented the Agenda for the Discussion and for the approval of Resolution.

THE FOLLOWING MEMBERS OF THE GOVERNING BODY
ATTENDED THE MEETING THROUGH HYBRID MODE

S.No.	Name and Address	Category
1.	Mr. K.M.G. BALASUBRAMANIAN, Managing Trustee, K.M.G. College of Arts and Science	Member – Management. Attended the Meeting in Person.
2.	Mr. K.M.G. SUNDARAVADANAM, Chairman, K.M.G. College of Arts and Science	Member – Management. Attended the Meeting through Zoom Platform
3.	Mr. K.M.G. RAJENDRAN, Secretary, K.M.G. College of Arts and Science	Member – Management. Attended the Meeting in Person.
4.	Mr. K.M.G. MUTHUKUMAR, Treasurer, K.M.G. College of Arts and Science,	Member – Management. Attended the Meeting in Person.
5.	Dr. P. DANIEL SUNDARRAJ, Assistant Professor & Head, Department of Computer Science, K.M.G. College of Arts and Science	Teacher's Nominee of the College. Attended the Meeting in Person.
6.	Dr. K.GOMATHY, Assistant Professor & Head, Department of Commerce, K.M.G. College of Arts and Science	Teacher's Nominee of the College. Attended the Meeting in Person.

7.	Mr. L.N. RAJASEKARAN Administrative Officer K.M.G. College of Arts and Science	Nominee : Administration. Attended the Meeting in Person.
8.	Dr. M. JAYASRI RANI, Former Principal, Govt. Arts and Science College, Hosur, (Affiliated to Periyar University, Salem)	Nominee : Educationist Attended the Meeting in Person.
9.	Dr.A.MALAR, The Regional Joint Director, Regional Joint Directorate of Collegiate Education, Vellore Region, Vellore, Tamil Nadu.	Nominee : State Government. Attended the Meeting in Person.
10.	Dr. A. VELAYUTHAM, Dean (Retd), Dr.M.S. Swaminathan Agricultural College & Research Institute, Muallai Street Extn. Maharaja Avenue, Vadavalli, Coimbatore, Tamil Nadu.	Nominee: Thiruvalluvar University. Attended the Meeting in Person.
11.	Dr. C. DHANDAPANI, Principal, K.M.G. College of Arts and Science	Member – Secretary. Attended the Meeting in Person.

Agenda 1: Presentation of Various Academic Activities from 05.04.2025 to 27.11.2025.

Resolution Passed:

The Governing Body acknowledged and appreciated the report on the various academic activities conducted between 05.04.2025 and 27.11.2025. The members commended the collective efforts of the Principal, faculty members, and students for their active participation and contribution towards enhancing the academic environment of the institution.

Agenda 2: Approval for the minutes of the 4th Governing Body Meeting held on 04.04.2025.

Resolution Passed:

The Governing Body unanimously resolved and approved the minutes of the 4th Governing Body Meeting held on 04.04.2025 without any modifications.

Agenda 3: Approval for the syllabi formulated by the Board of Studies of all the Departments duly approved by the 4th Academic Council Meeting held on 26.11.2025.

Resolution Passed:

The Governing Body unanimously resolved and approved the syllabi formulated by the Board of Studies of all the Departments and duly approved by the 4th Academic Council Meeting held on 26.11.2025.

Agenda 4: Approval for the minutes of the 4th Academic Council Meeting held on 26.11.2025:

The Governing Body unanimously resolved to approve the minutes of the 4th Academic Council Meeting held on 26.11.2025.

Agenda 5: Approval for the minutes of the 4th Finance Committee Meeting held on 27.11.2025.

Suggestion by Dr. M. Jayasri Rani, Nominee: Educationist

Dr. M. Jayasri Rani, Nominee: Educationist, suggested that the details of students availing the Fee Waiver Scheme for the wards of non-teaching staff members should be clearly documented by specifying their beneficiary classification as “single parent” or “no parent” to ensure transparency and fairness. She further recommended that the student’s name must be followed by the parent’s name in the format “Student Name, S/o / D/o Parent Name” for proper identification in all official records.

Response:

The Principal/Member Secretary acknowledged the suggestion and assured that all future documents and reports related to the Fee Waiver Scheme will include the beneficiary classification and follow the recommended naming format.

Resolution Passed:

The Governing Body unanimously resolved to approve the minutes of the 4th Finance Committee Meeting held on 27.11.2025, and noted the valuable suggestion of Dr. M. Jayasri Rani. The recommended classification and naming format for the Fee Waiver Scheme beneficiaries will be incorporated in future records and reports.

Agenda 6: To approve the changes in key positions, including the Controller of Examinations, Board Chairman of the B.B.A. Department, Administrative Officer, and External Expert in the field of Medicine.

Suggestion by Dr. A. Velayutham, Nominee: Thiruvalluvar University:

Dr. A. Velayutham suggested that the designation of Additional Controller of Examinations be replaced by Deputy Controller of Examinations. He also recommended that the roles and responsibilities of each Deputy Controller should be clearly defined to ensure effective management of examination-related functions.

Response:

Based on the suggestion, The Principal/Member Secretary acknowledged the suggestion and confirmed that the designation will be revised to Deputy Controller of Examinations, with clearly defined roles and responsibilities for each position.

Resolution Passed:

The Governing Body unanimously resolved to approve the key position changes, including the appointment of the new Controller of Examinations; the appointment of Deputy Controllers of Examinations with well-defined roles, replacing the earlier designation of Additional Controller of Examinations; the appointment of new Board Chairman of the B.B.A. Department; the approval for the appointment of the new Administrative Officer; and the appointment of the recommended External Expert in the field of Medicine. All members acknowledged and appreciated these recommendations, ensuring strengthened institutional governance and effective academic leadership.

Agenda 7: To approve the new Programmes applied for from the Academic Year 2026–2027 -M.Sc. Artificial Intelligence, B.Com. Finance & Accounting, Ph.D. Computer Science, P.G. Diploma in Cyber Security, and P.G.D.C.A. duly approved by the 4th Academic Council Meeting held on 26.11.2025.

Suggestion by Dr. A. Velayutham, Nominee: Thiruvalluvar University

Dr. A. Velayutham suggested that while introducing the new programmes, the institution should ensure the **availability of qualified faculty** for all courses. Specifically for the P.G. Diploma in Cyber Security, he recommended inviting an **external expert from the cyber security domain** to deliver guest lectures and specialized talks. He also suggested that students opting to complete **partial components of the diploma course** may be allowed, if it benefits their learning outcomes.

Response:

The Principal/Member Secretary acknowledged the suggestions and assured that faculty availability will be verified for all new programmes. Arrangements will be made to invite external experts for the Cyber Security diploma, and provisions will be considered for students wishing to complete partial components of the course.

Resolution Passed:

The Governing Body unanimously resolved and approved the introduction of the new programmes from the Academic Year 2026-2027, namely M.Sc. Artificial Intelligence, B.Com. Finance & Accounting, Ph.D. Computer Science, P.G. Diploma in Cyber Security, and P.G.D.C.A., as duly approved by the 4th Academic Council Meeting held on 26.11.2025. The members noted and appreciated the suggestions regarding faculty availability, external expertise for Cyber Security, and flexibility for diploma course completion to enhance the quality of the programmes.

Agenda 8: Any other matters brought by the Chairman and Members of the Governing Body.

Suggestion by Dr. A. Velayutham, Nominee: Thiruvalluvar University:

Dr. A. Velayutham suggested that the details of students availing the Fee Waiver Scheme should be highlighted year-wise or semester-wise for proper documentation and record-keeping. He also appreciated the progress made in research activities and emphasized the need for increased focus and concentration on research development across all departments.

Resolution Passed:

The Governing Body acknowledged and appreciated the suggestion of Dr. A. Velayutham to highlight the details of students availing the Fee Waiver Scheme year-wise or semester-wise for proper documentation. The members also noted his appreciation of research progress and his recommendation for increased focus on research development across all departments, and it was unanimously resolved to implement these measures.

Suggestion by Dr. M. Jayasri Rani, Nominee: Educationist:

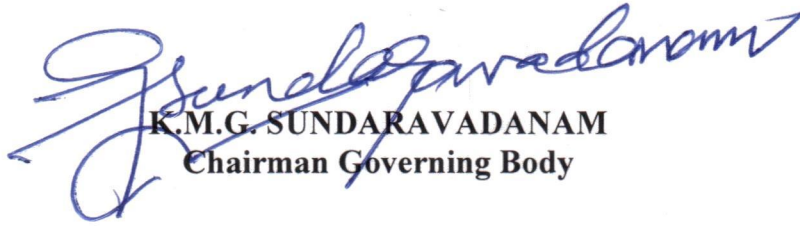
Dr. M. Jayasri Rani suggested that any modifications to the syllabus should not exceed 25%, in accordance with the TANSCHÉ model syllabus, to maintain uniformity and alignment with state guidelines.

Resolution Passed :


The Governing Body acknowledged and appreciated the suggestion of Dr. M. Jayasri Rani that modifications to the syllabus should not exceed 25% in accordance with the TANSCHÉ model syllabus. It was unanimously resolved that all future syllabus modifications will adhere to this guideline to maintain uniformity and compliance with state norms.

The Governing Body meeting ended with Vote of Thanks proposed by Dr. K. GOMATHY (Member Teacher Nominee)


Signed by



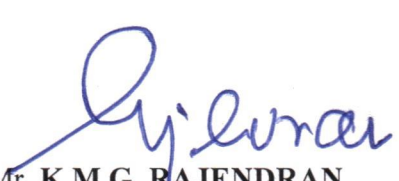
K.M.G. SUNDARAVADANAM
Chairman Governing Body




1. Mr. K.M.G. BALASUBRAMANIAN
Member - Management



6. Mr. L.N. RAJASEKARAN
Nominee : Administration



2. Mr. K.M.G. RAJENDRAN
Member - Management.




7. Dr. M. JAYASRI RANI
Nominee : Educationist


3. Thiru. K.M.G. MUTHUKUMAR
Member - Management




8. Dr. A. MALAR, RJD
Nominee : State Government




4. Dr. P. DANIEL SUNDARRAJ
Teacher's Nominee of the College



9. Dr. A. VELAYUTHAM
Nominee : Thiruvalluvar University



5. Dr. K. GOMATHY
Teacher's Nominee of the College



10. Dr. C. DHANDAPANI
Member - Secretary