



# K.M.G. COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

R.S.ROAD, AMMANANGKUPPAM, GUDIYATTAM - 635 803.

Approved by Govt.of Tamilnadu & Permanently Affiliated to Thiruvalluvar University

Recognized under section 2(f) and 12(B) of the UGC Act 1956

Accredited By NAAC with 'A' GRADE (CGPA of 3.24/4 - II<sup>nd</sup> Cycle)



INSTITUTION'S  
INNOVATION  
COUNCIL

(Ministry of Education Initiative)

PH: 04171- 227906, 227306,229206

Email: kmgcollege@gmail.com

website: www.kmgcollege.edu.in

## STUDENTS GRIEVANCE REDRESSAL COMMITTEE CIRCULAR

04.07.2025

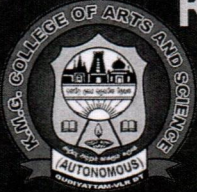
**Students Grievance Redressal** Committee has planned to conduct the awareness program for 1<sup>st</sup> year students on 9.07.2025. The program aims to educate the students to ensure a fair and transparent mechanisms for addressing students grievance.

| S.NO | DEPARTMENT    | I YEAR |
|------|---------------|--------|
| 1.   | B.A ENGLISH   |        |
| 2    | BBA           |        |
| 3    | B.COM         |        |
| 4    | B.COM CA      |        |
| 5    | BCA           |        |
| 6    | CS            |        |
| 7    | DATA SCIENCE  |        |
| 8    | AI            |        |
| 9    | MICRO         |        |
| 10   | BIO-CHEMISTRY |        |
| 11   | CHEMISTRY     |        |
| 12   | MATHS         |        |

CO-ORDINATOR

Principal





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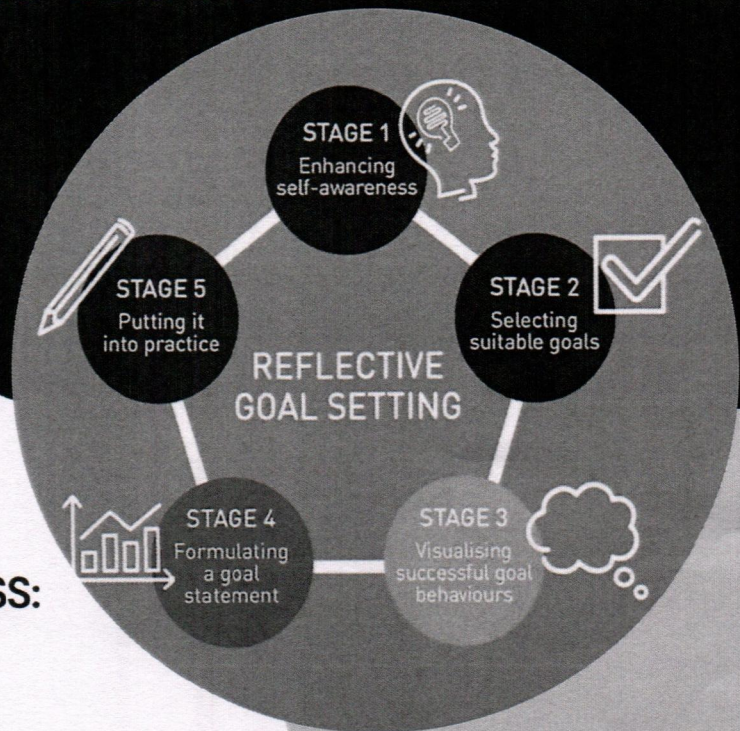


Organized by Student Grievance Redressal Committee

## Awareness Program on Student Grievance Redressal Mechanism

### Empowering Every Voice

Join us in ensuring a respectful,  
responsive academic culture.



#### FELICITATION ADDRESS:

Dr. C. DHANDAPANI  
Principal

#### SPECIAL ADDRESS:

M. SARANYA  
Co-Ordinator

#### AWARENESS SPEECH:

S. BALU  
Member

LET'S CHANGE THE  
WORLD

**Speak.**

**Resolve.**

**Empower.**

**Date** : 09.07.2025 (Wednesday)

**Time** : 12.00 PM to 1.00 PM

**Venue**: KMG Seminar Hall

"Empowerment starts when  
you speak,  
And change begins when  
we listen."





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**STUDENT GRIEVANCE REDRESSAL COMMITTEE**

Organizing

**“AWARENESS PROGRAM ON STUDENT GRIEVANCE REDRESSAL  
MECHANISM”**

**Date:09.07.2025, Wednesday**

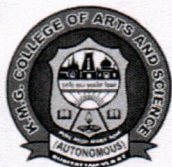
**Time:12.00 PM**

**Venue: K.M.G. Seminar Hall**

**PROGRAMME SCHEDULE**

- Invocation : Tamizhthai Vaazhthu  
: Lighting of Kuthuvilakku
- In Presence of : **Mr. K.M.G. BALASUBRAMANIAN,**  
Managing Trustee  
: **Mr. K.M.G. SUNDARAVADANAM, B.A., B.G.L.,**  
Chairman  
: **Mr. K.M.G. RAJENDRAN, B.Sc., B.L.,**  
Secretary  
: **Mr. K.M.G. MUTHUKUMAR, B.Com.,**  
Treasurer
- Welcome Address : **Prof. M. SARANYA, M.A., B.Ed.,**  
Assistant Professor & Co-Ordinator - SGRC,  
PG & Research Department of English,  
K.M.G. College of Arts and Science (Autonomous)
- Felicitation Address : **Dr. C. DHANDAPANI, M.A., M.Phil., Ph.D.,**  
Principal,  
K.M.G. College of Arts and Science (Autonomous).
- Vote of Thanks : **Prof. S. BALU, MBA., M.Phil.,**  
Assistant Professor,  
Department of Business Administration,  
K.M.G. College of Arts and Science (Autonomous)
- National Anthem





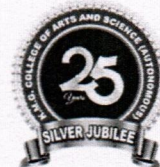
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## STUDENT GRIEVANCE REDRESSAL COMMITTEE

Organizing

### “AWARENESS PROGRAM ON STUDENT GRIEVANCE REDRESSAL MECHANISM”

**Date: 09.07.2025, Wednesday**

**Venue: K.M.G. Seminar Hall**

An awareness program on “*Student Grievance Redressal Mechanism*” was conducted by the Student Grievance Redressal Committee at K.M.G. College of Arts and Science (Autonomous), Gudiyattam. The initiative aimed at equipping students with essential knowledge about grievance redressal platforms and Institutional procedures that ensure their academic and personal well-being on campus.

#### Objectives:

- To create awareness about the Institutional mechanisms for addressing student grievances.
- To educate students on the formal process of lodging complaints or concerns.
- To build trust and transparency between students and the administration.
- To encourage a safe, inclusive, and responsive campus environment.
- To ensure accountability in resolving student issues fairly and promptly.

#### Program Summary:

- **Inaugural Session:**
  - Invocation: *Tamizhthai Vazhthu*
  - Lighting of the *Kuthuvilakku*
  - Dignitaries and faculty members formally inaugurated the event.
- **Key Speakers:**
  - Prof. M. SARANYA, M.A., B.Ed., Assistant Professor, PG & Research Department of English
  - Dr. C. DHANDAPANI, M.A., M.Phil., Ph.D., Principal



- Prof. S. BALU, M.B.A., M.Phil., Assistant Professor, Department of Business Administration

- **Topics Discussed:**

- Overview of the Student Grievance Redressal Committee and its objectives
- Step-by-step procedure to submit grievances
- Roles and responsibilities of the grievance redressal committee
- Case illustrations and passed resolutions for better understanding

- **Interactive or Practical Segments:**

- Q&A session allowing students to voice concerns anonymously
- Short presentation on online and offline grievance redressal options

- **Student/Staff Involvement:**

- Students attended in good numbers and engaged actively in the discussions
- Faculty members shared department-specific grievance handling practices
- The event was smoothly coordinated by the support and administrative teams

**Common Dignitaries Present:**

- Mr. K.M.G. BALASUBRAMANIAN, Managing Trustee
- Mr. K.M.G. SUNDARAVADANAM, Chairman
- Mr. K.M.G. RAJENDRAN, Secretary
- Mr. K.M.G. MUTHUKUMAR, Treasurer

**Participants:**

1. A total of **115** participants attended the programme.
2. Participants included students from various disciplines.
3. Faculty members from multiple departments were actively involved.
4. Administrative staff and support team contributed to the coordination.
5. The Principal and Institutional heads were present throughout the event.

**Outcomes:**

- Improved student awareness on available grievance redressal systems
- Increased willingness to communicate issues constructively
- Strengthened transparency in the complaint handling process
- Created a culture of accountability and feedback responsiveness
- Fostered mutual respect and inclusivity in campus interactions



## Conclusion:

The awareness program effectively communicated the importance of a transparent grievance redressal mechanism. Students felt empowered with the knowledge of whom to approach and how to seek resolution. The support of the dignitaries, principal, and faculty greatly contributed to the event's success. The Student Grievance Redressal Committee acknowledges the collective effort of all teams and thanks the participants for their enthusiastic involvement.



*Mr. S. S. S. S.*

Co-Ordinator

**CO-ORDINATOR**  
**GRIEVANCE REDRESSAL CELL**  
**K.M.G. COLLEGE OF ARTS & SCIENCE**  
**GUDIYATTAM - 635 803**

*e. S. S. S. S.*  
Principal 9/7/25



**K.M.G COLLEGE OF ARTS & SCIENCE, GUDIYATTAM**

**GRIEVANCE REDRESSAL COMMITTEE INTRA COLLEGE COMPETITIONS**

**PRIZE WINNERS LIST 2024-2025**

**ESSAY WRITING**

|                 |             |            |
|-----------------|-------------|------------|
| 1. S.DIWAKARRAJ | II B.SC BIO | I PRIZE    |
| 2. S.OMEGA      | III BBA     | II PRIZE X |
| 3. T.SUDESH     | II CS 'B'   | III PRIZE  |

**ESSAY WRITING: (TAMIL)**

|              |             |             |
|--------------|-------------|-------------|
| 1. K.MONIKA  | II BIO      | I PRIZE     |
| 2. M.HARINI  | I B.SC CHE  | II PRIZE    |
| 3. S.THARANI | III B.A ENG | III PRIZE X |

**CROSSWORDS**

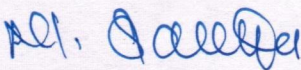
|                |             |           |
|----------------|-------------|-----------|
| 1. A.JAYAPRIYA | II B.SC CHE | I PRIZE   |
| 2. G.SWETHA    | II B.SC CHE | II PRIZE  |
| 3. K.SNEKA     | II CS 'B'   | III PRIZE |

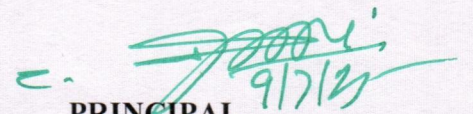
**POSTER CREATION**

|                 |             |           |
|-----------------|-------------|-----------|
| 1. B.THIRUMALAI | III BBA 'B' | I PRIZE X |
| 2. R.KISHORE    | II B.A ENG  | II PRIZE  |
| 3. V.KISHORE    | II B.SC BIO | III PRIZE |

**JAM**

|                  |              |             |
|------------------|--------------|-------------|
| 1.R.SELVI        | III BSC CHEM | I PRIZE X   |
| 2.P. NIVETHA     | II CS B      | II PRIZE    |
| 3.A.M. SANTHOSHI | III BA ENG   | III PRIZE X |

  
COORDINATOR

  
PRINCIPAL





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### "AWARENESS PROGRAM ON STUDENT GRIEVANCE REDRESSAL MECHANISM"

Date: 09.07.2025, Wednesday

Time: 12.00 PM to 1:00 PM

Venue: K.M.G. Seminar Hall

#### Participants Attendance Sheet

| S.No | Name of the Participant | Class    | Signature with Date   |
|------|-------------------------|----------|-----------------------|
| 1.   | Akash. T                | I. B. BA | M. Akash              |
| 2.   | Akash. T                | I BBA    | T. AKASH              |
| 3.   | Archana. P              | I BBA    | P. Archana            |
| 4.   | Bharath. E              | I BBA    | Bharath. E            |
| 5.   | Chandha Kumar. K        | I BBA    | K. Chandha Kumar      |
| 6.   | Dheera. P               | I BBA    | DHEERAN. P.           |
| 7.   | Deva Prashanth          | I BBA    | Deva Prashanth        |
| 8.   | Dhanush. T              | I BBA    | T. Dhanush            |
| 9.   | Dharshan. D             | I BBA    | D. Dharshan.          |
| 10.  | Dhivya. B               | I BBA    | B. Dhivya             |
| 11.  | Ganesh. K               | I BBA    | Mr. Ganesh.           |
| 12.  | Gowtham. D              | I BBA    | D. Gowtham            |
| 13.  | Hari Krishna. K         | I BBA    | K. Harikrishna Sujith |
| 14.  | Jafar Ali. T            | I BBA    | Jafar                 |
| 15.  | Jasim Athan. S          | I BBA    | S. Jasim Athan        |
| 16.  | Jagadeesh. P            | I BBA    | P. Jagadeesh          |
| 17.  | Dhana Sekar. P          | I BBA    | P. Dhana Sekar        |



| S.No | Name of the Participant | Class       | Signature with Date  |
|------|-------------------------|-------------|----------------------|
| 44   | ZaBeer . R              | I - BBA     |                      |
| 45   | Dhiragar . R            | I BBA       | R. Dhiragar 24/07/25 |
| 46   | Akash . D               | I - BBA     | Akash . D            |
| 47   | Purushothaman . D       | I BBA       | P. R. H.             |
| 48   | Praveen . y             | I BBA       | P. Praveen .         |
| 49   | Sanjay . A              | I BBA       | A. Sanjay            |
| 50   | khaja Ameer gharib . N  | I BBA       | Ameer gharib         |
| 51   | Hargshabh . g           | I BBA       | Hargshabh . g        |
| 52   | Pradeep . P             | I BBA       | P. Pradeep           |
| 53   | ALBERT Roshan . g       | I BBA       | S. Albert Roshan     |
| 54   | karthi keyan . P        | I BBA       | karthi keyan . P     |
| 55   | Narasimhan . P          | I BBA       | Narasimhan . P       |
| 56   | karthi . v              | I BBA       | v. karthi .          |
| 57   | Ravindranath . g        | I BBA       | S. Ravindranath      |
| 58   | Nithish . M             | I BBA       | M. Nithish           |
| 59   | Roshini . k.            | I BBA       | k. Roshini           |
| 60   | AKASH . M.              | I . B . com | M. Akash             |
| 61   | Madesh . M              | I . B . com | M. Madesh            |
| 62   | Anees . N               | I . B . com | N. Anees             |
| 63   | MANIGANDAN . K          | I . B . com | K. Manigandan        |
| 64   | Manigandan . B          | I . B . com | B. Manigandan        |
| 65   | DIVAKAR . U             | I . B . com | U. Divakar           |
| 66   | CHANDRU . L             | I . B . com | L. Chandru .         |
| 67   | NAVEEN KUMAR . V        | I B . com   | Naveen Kumar . V     |
| 68   | SRIDHAR . M.            | I . B . com | M. Sridhar           |
| 69   | PUVEARASAN . S          | I . B . com | S. Puvearasan        |



| S.No | Name of the Participant          | Class       | Signature with Date |
|------|----------------------------------|-------------|---------------------|
| 70   | V. Kishore Kumar                 | I - B. Com  | V. Kishore Kumar    |
| 71   | S. Ruban                         | I - B. Com  | S. Ruban            |
| 72   | P. Vishnu                        | I. B. com   | P. Vishnu.          |
| 73   | M. Karthi                        | I. B. com   | M. Karthi           |
| 74   | J. Jaya Prakash                  | I. B. com   | J. Jaya Prakash     |
| 75   | C. K. Naveen                     | I. B. Com   | C. K. Naveen        |
| 76   | M. Harish                        | I. B. Com   | M. Harish           |
| 77   | M. SUNFER.                       | I - B. Com. | M. Sunfer           |
| 78   | P. Monish                        | I. B. com   | P. Monish           |
| 79   | A. Anbumasan                     | I. B. com   | A. Anbumasan        |
| 80   | G. Praveen                       | I. B. com   | G. Praveen          |
| 81   | P. Kathirvel.                    | I. B. com.  | P. Kathirvel.       |
| 82   | G. JAIRUN                        | I. B. COM   | G. Jairun           |
| 83   | M. NIZAMUDEEN/SIYARIS            | I. B. Com   | M. Nizamudeen       |
| 84   | R. Mohammed Altaf                | I. B. Com   | R. Mohammed Altaf   |
| 85   | P. PURUSHOTHAMAN                 | I. B. com   | P. Purushothaman    |
| 86   | S. Sangeetha                     | I. B. com   | S. Sangeetha        |
| 87   | V. Vinitha                       | I. B. com   | V. Vinitha          |
| 88   | S. Shabeena                      | I. B. com   | S. Shabeena         |
| 89   | S. Shalini                       | I. B. Com   | S. Shalini          |
| 90   | <del>A. Archana</del> Archana. A | I. B. com   | A. Archana          |
| 91   | P. Sandhya                       | I. B. COM   | P. Sandhya          |
| 92   | Naniya. S                        | I. B. Com   | Naniya. S           |
| 93   | Sasirekha. S                     | I. B. COM   | S. Sasirekha.       |
| 94   | DhanShini. P                     | I. B. com   | P. DhanShini        |
| 95   | Devi. S                          | I. B. com   | S. Devi             |



| S.No | Name of the Participant          | Class      | Signature with Date |
|------|----------------------------------|------------|---------------------|
| 96   | R. SETHU                         | B. COM     | R. S. Sethe         |
| 97   | S. Srinidhi                      | I. B. Com  | Srinidhi. S         |
| 98   | D. Sujitha                       | I. B. Com  | Sujitha. D          |
| 99   | Kariyarasu. M.                   | I. B. Com. | Kariyarasu. M.      |
| 100  | A. Rakesh                        | I. B. Com  | A. Rakesh           |
| 101  | Muskan. C                        | II B.A Eng | Muskan. C           |
| 102  | Geayethri. R.                    | II BA Eng  | R. Geayethri        |
| 103  | Logeshwari. D                    | II BA Eng  | Logeshwari. D       |
| 104  | T. Priyadharshini                | II BA Eng  | T. Priya            |
| 105  | S. Priyadharshini                | II BA Eng  | S. Priya            |
| 106  | V. Priyadharshini                | II B.A Eng | V. Priya            |
| 107  | V. Sridharshini                  | II B.A Eng | Sridharshini. V     |
| 108  | R. Ishapriyadharshini            | II B.A Eng | R. Isha             |
| 109  | B. Vanitha                       | II B.A Eng | B. Vanitha          |
| 110  | R. Kavitha                       | I B.A Eng  | R. Kavitha          |
| 111  | A. Monika                        | I B.A Eng  | A. Monika           |
| 112  | N. Revathi                       | I B.A Eng  | N. Revathi          |
| 113  | M. Kavya                         | I BA Eng   | M. Kavya            |
| 114  | J. Sowmya                        | I BA Eng   | J. Sowmya           |
| 115  | L. Nandhu                        | I. BA Eng  | Nandhu...           |
|      | M. Sallu                         |            |                     |
|      | CO-ORDINATOR                     |            |                     |
|      | GRIEVANCE REDRESSAL CELL         |            |                     |
|      | K.M.G. COLLEGE OF ARTS & SCIENCE |            |                     |
|      | GUDIYATTAM - 635 803             |            |                     |